

THE SHERMAN LIBRARY

BOARD MEETING SEPTEMBER 14, 2020

PRESENT: Ashleigh Blake (Executive Director), **Board of Trustees:** Elly Bockley, Karen Cardillo (President), Ro D'Ostilio, John Ehrenreich, Mariya Hurwitz (Treasurer), Irit Granger, Barbara Ireland, Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Dee Ratterree, Public: Corine Kevorkian

ABSENT: Henry Cooperman, Jennifer Laviano

MEETING CALLED TO ORDER AT 5:32 PM. The meeting was held via video/conference call due to the Library building closure related to the COVID-19 virus CT Stay Home, Stay Safe, Executive Order

REVIEW OF THIS MEETING MINUTES: Ro D'Ostilio, Barb Ireland

APPROVAL OF PRIOR BOARD MEETING MINUTES: Laura Jagodzinski motioned to approve the minutes from the July regular meeting and July 27, August 12 and August 26 special meetings, Dee Ratterree seconded the motion, and all approved.

EXECUTIVE SESSION: Karen Cardillo motioned to hold an executive session to discuss personnel matters, Irit Granger seconded the motion and all approved. Laura Jagodzinski motioned to move out of executive session, Ro D'Ostilio seconded the motion and all approved.

DIRECTOR'S REPORT: Ashleigh Blake reviewed the Director's report that was sent in advance of the meeting. Ashleigh noted that in July the Library opened to patrons. In August, once power was restored in town after the storm, the Library set up mobile charging stations and cell service was available outside the building.

TREASURER'S REPORT: Mariya Hurwitz sent the Treasurer's report for June and July in advance of the meeting.

INVESTMENT COMMITTEE: Karen Cardillo provided an update in Henry Cooperman's absence. The Vanguard account as of August 31st was \$925K, up 4% from June. Karen Cardillo motioned for Mariya Hurwitz to join the committee, Elly Bockley seconded the motion and all approved.

SECRETARY'S REPORT: Laura Jagodzinski reminded all that the Annual Board Meeting is immediately following the Annual Member Meeting and that meeting's minutes will record decisions, agreements and action items.

NOMINATING COMMITTEE REPORT: Elly Bockley, in Henry Cooperman's absence, stated the committee had nothing to report.

MEMBERSHIP/FUNDRAISING COMMITTEE REPORT: Karen Cardillo motioned to name Irit Granger the Committee Chair, Barb Ireland seconded the motion and all approved. The committee is looking to draft a supporting policy around membership, adjust appeal literature and clarify the membership form. Irit requested the committee's feedback from their September 1st meeting and once recommendations are finalized the committee will present to the Board for decision.

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UNFINISHED BUSINESS

ANNUAL MEETING UPDATE - LAURA/ASHLEIGH: Laura Jagodzinski reported that the annual member meeting package was mailed the week of August 31st, proxies are being processed (due October 6th) and the logistics for the virtual aspect of the member meeting are being finalized.

NEW BUSINESS

RESPONSE TO LETTER TO THE EDITOR: Laura Jagodzinski referenced the letter to the editor in the Sept 10th edition of the Town Tribune regarding the by-laws and suggested the Board decide to respond or not. Laura motioned for the President to respond to the editorial on behalf of the Board, Dee seconded the motion, during discussion Karen agreed to send the response letter to the Board, and all approved.

MEETING ADJOURNED: 6:31 PM. Karen Cardillo motioned to adjourn the meeting, Barbara seconded the motion.

NEXT MEETING:

DAY	DATE	START TIME	DESCRIPTION
Friday	October 9	7:00 PM	Annual Meeting of Members
Friday	October 9	Immediately following member meeting	Annual Meeting of Board
Monday	October 19	5:30 PM	Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary