THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the October 20, 2021 Special Meeting
12:30 PM Remote via Zoom due to public health concerns surrounding the COVID-19 pandemic

BOARD MEMBERS:
   Present: Henry Cooperman (Interim Treasurer), Ro D'Ostilio, John Ehrenreich, Mariya Hurwitz (President), Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Jennifer Laviano, Cailtin Mandracchia, Jeff Matusow, Dee Ratterree
   Absent: Irit Granger, Barbara Ireland
   Quorum Present: Yes
   Others Present: Ashleigh Blake, Executive Director

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 12:33 PM.

REVIEW OF THE MEETING'S MINUTES: Ro D'Ostilio and Lauren Kenney

NEW BUSINESS

FACILITIES MAINTENANCE - VOTE: Mariya Hurwitz reported that the HVAC control panel has a pre-programmed schedule of temperature settings for efficient energy usage. The panel has been erratically malfunctioning and when it does, the Executive Director has to manually increase the temperature at the start of the day and lower the temp at end of the day. With advice from our HVAC vendors several solutions been attempted, but none have provided a permanent fix. Our HVAC vendor, after consulting with the manufacturer, informed us that they could return and try to re-initialize the system, but in the worst case scenario the control panel may need be replaced. The vendor provided an estimate of $1750 which include a 50% discount on parts and no charge for labor. The estimate assumes the vendor is coming once, prepared to replace the control panel if needed. Mariya motioned to approve the expenditure of up to $1,750 to replace the control panel, if needed, Ro D'Ostilio seconded the motion. Mariya opened the floor for discussion, there were no questions. Mariya called for a vote and all approved.

MEETING ADJOURNED: Mariya Hurwitz motioned to adjourn the meeting a 12:37 PM, Ro D'Ostilio seconded the motion.

NEXT MEETINGS:
        November 8, 2021 5:30PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary