

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the October 17, 2022 Regular Meeting

BOARD MEMBERS:

Present: Mandy Croasmun (Assistant Secretary), John Ehrenreich, Irit Granger, Mariya Hurwitz (President), Barbara Ireland (Vice President), Joanna Johnson, Jeff Matusow (Treasurer), Dee Ratterree, Christy Seewagen

Absent: Ellen Archer, PD Villarreal

Quorum Present: Yes

Others Present: Jamie Cantoni (Executive Director)

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 6:34 PM.

REVIEW OF THE MEETING'S MINUTES: Joanna Johnson and Barbara Ireland

APPROVAL OF PRIOR MINUTES: Mariya Hurwitz motioned to approve, through unanimous consent, the minutes of the September 12th meeting and the October 7th trustee meeting. There was no objection, and the motion was approved.

DIRECTOR'S REPORT: Mariya Hurwitz asked if there were any questions for Jamie Cantoni on her report. There were no questions.

SECRETARY'S REPORT: There was no secretary's report.

TREASURER, INVESTMENT COMMITTEE: Mariya Hurwitz explained Henry Cooperman, former treasurer and committee chair, is transitioning his duties to Jeff Matusow. Mariya asked if there were any questions on the financials. There were no questions.

NOMINATING COMMITTEE REPORT: Barb Ireland mentioned that the committee is looking for an additional member to replace Henry Cooperman.

FUNDRAISING COMMITTEE REPORT:

Mariya Hurwitz asked the Fundraising Chairpersons if they had anything to add or if there were any questions on their reports.

- Mariya Hurwitz and Jeff Matusow, Gala Co-Chairs had nothing to add and there were no questions. Planning is going well and Mariya asked the trustees to look for opportunities to add to the treasure chest. Barb Ireland mentioned she is working on a program for the Gala.
- Irit Granger, Silent Auction Co-Chair described they are making progress on auction items and sponsorships. She asked each trustee to provide one auction item and find one sponsor.

PROGRAMMING COMMITTEE REPORT: Mariya Hurwitz asked if John Ehrenreich had anything to add to his report or if there were any questions for John. John proposed a Library policy regarding co-sponsored events for Trustee consideration and approval in the future.

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From the community survey, John highlighted the community's desire for more evening programming. Discussion followed regarding advance notice for programs to have appropriate staff available for ensuring a successful event.

John mentioned the programming committee was down one member and Joanna Johnson volunteered to join the committee.

UNFINISHED BUSINESS

Window washing

Mariya Hurwitz moved to take this item off the table and vote on it this evening. Dee Ratterree seconded the vote. All voted in favor. Jamie Cantoni presented the quotes and made a recommendation. Mariya moved to accept Jamie's recommendation to contract with Coffey Cleaners for a total of \$2,850, which is \$1,850 over the \$1,000 budgeted amount. Jeff seconded the motion and discussion followed. Mariya moved to withdraw the motion, Jeff withdrew his second. Mariya motioned to accept Jamie's recommendation to contract with Coffey Cleaners for a total of \$2,850, which is \$1,850 over the \$1,000 budgeted amount contingent upon following their recommendation as to the best time of year for cleaning. Dee seconded the motion. All voted in favor.

NEW BUSINESS

Memorial Discussion

Dee Ratterree discussed an idea for a memorial bench for the Garrisons. Mariya asked Dee to research fundraising ideas and present to the board in November.

Key for Trustees

Mariya initiated discussion about providing key access to the library for trustees. Joanna is going to research options.

EXECUTIVE SESSION - Trustee Vacancy, Staffing and Strategy: Mariya Hurwitz motioned to move the meeting into Executive Session at 8:12 PM. Dee Ratterree seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 8:53 PM.

MEETING ADJOURNED: Mariya Hurwitz motioned to adjourn the meeting at 8:54 PM, Dee Ratterree seconded the motion.

NEXT MEETING:

November 14, 2022. 6:30PM Regular Board Meeting

Respectfully submitted,

Amanda Croasmun
Board of Trustees, Assistant Secretary