

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the July 11, 2022 Regular Meeting

BOARD MEMBERS:

Present: Ellen Archer, Henry Cooperman (Interim Treasurer), Mandy Croasmun, John Ehrenreich, Irit Granger, Mariya Hurwitz (President), Barbara Ireland, Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Jeff Matusow, Dee Ratterree (left 8:45)

Absent: Caitlin Mandracchia

Quorum Present: Yes

Others Present: Jamie Cantoni (Executive Director, joined at 7:27PM)

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 6:37 PM.

REVIEW OF THE MEETING'S MINUTES: Henry Cooperman and Irit Granger

APPROVAL OF PRIOR MINUTES: Laura Jagodzinski motioned to approve, through unanimous consent, the minutes of the June 11th regular meeting. There was no objection, and the motion was approved.

EXECUTIVE SESSION - Trustee Vacancy, Staffing and Strategy: Mariya Hurwitz motioned to move the meeting into Executive Session at 6:38 PM. Laura Jagodzinski seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 8:21 PM. Henry Cooperman motioned to nominate candidates Elpidio (PD) Villarreal and Joanna Johnson to the Board of Trustees effective October 7, 2022 or earlier if an opening becomes available. Irit Granger seconded the motion and all approved.

DIRECTOR'S REPORT: Mariya Hurwitz asked if there were any questions for Jamie Cantoni on her report. There was discussion regarding the need to identify members to fill vacancies on the ED's Facilities Advisory Committee and to evaluate promoting and retaining the NewsBank which is a service that compiles digital newspaper articles from a wide variety of sources.

SECRETARY'S REPORT: Mariya Hurwitz asked if there were any questions for Laura Jagodzinski on the report. Laura provided Ellen Archer and Mandy Croasmun their Board of Trustees Handbooks and said that updated Handbooks will be prepared for the other Trustees.

TREASURER, INVESTMENT COMMITTEE AND NOMINATING COMMITTEE REPORTS: Mariya Hurwitz asked if there were questions for Henry Cooperman, Treasurer and Committees Chair, on any of his reports. Henry noted that an Investment Committee meeting is scheduled for this month and provided background on moving \$30K to replenish the capital account.

FUNDRAISING COMMITTEE REPORT:

Mariya Hurwitz asked the Fundraising Chairpersons if they had anything to add or if there were any questions on their reports.

- Laura Jagodzinski, Soiree Chair, reported that the event exceeded budget by 12% despite a lower turnout due to Covid and conflicting events in town. The 2022 Soiree was the most successful to date.

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- Caitlin Mandracchia, Duckfest Chair, was absent. Mariya Hurwitz will follow up.
- Lauren Kenney, Golf Event Chair, reported we lost some foursomes from rescheduling to August 22 due to weather. Lauren asked Trustees to continue promoting the event.
- Irit Granger, Fundraising Committee Chair, and co-chair of the Winter Gala Silent Auction provided examples of experiences to include in the auction and asked Trustees for assistance in finding experiences for the auction.
- Barbara Ireland asked about the Golden Ticket Fundraiser which will be in October. A meeting will need to be set to begin planning the logistics.

PROGRAMMING COMMITTEE REPORT: John Ehrenreich, Committee Chair, reported that there has been a good response to the Community Survey with 140 responses to date and not yet halfway through; the survey closes on July 31.

UNFINISHED BUSINESS

ANNUAL MEMBER MEETING: Mariya Hurwitz briefed the Trustees on progress planning for the meeting. Mariya and Laura Jagodzinski will oversee the planning and reach out to Trustees/Executive Director for assistance in specific areas where needed. As previously agreed, the meeting will be in person at the library and the agenda will include reports and a vote to elect Trustees. Additionally, proxies will be available, processes/logistics developed (check-in to determine membership status and registration to facilitate a smooth check-in), and a communication plan comprised of FAQ's and messaging to the members and the public starting mid-Sept.

NEW BUSINESS

ANNUAL APPEAL: Jamie Cantoni reported that the Annual Appeal Letters went out as scheduled in the beginning of July.

MEETING ADJOURNED: To adjourn by 9PM, Mariya Hurwitz motioned to postpone the updates on Covid, Strategic Plan, Board Service Agreement, and Liquor Liability Memo to the September meeting. Irit Granger seconded the motion and all approved. Mariya Hurwitz motioned to adjourn the meeting at 9:03 PM, Irit Granger seconded.

NEXT MEETING:

September 12, 2022 6:30 PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary