

Laura Jagodzinski:

So, not just yet.

Mariya Hurwitz:

Oh, hold on.

Laura Jagodzinski:

Okay. Whenever you're ready. Yep. And then we'll stop recording for executive session.

Mariya Hurwitz:

Correct. Okay. Okay. Hi. Well, welcome everybody. This is Mariya Hurwitz, President of the Sherman Library Board of Trustees. It is Monday, June 13th, at 6:50 PM. We are starting late due to some technical difficulties, but I would like to call this regular board meeting to order at 6:50 PM. Laura, I will turn it over to you for the minutes. But before you do that, I just want to make an announcement to enable John Ehrenreich, to be able to leave early, I'd just like to move a couple things around on the agenda. So after you do minutes, I'm going to have John do his programming update. Then, we'll go into Executive Session where John will join us and then he'll leave, as he's able. Okay? Go ahead Laura, with the minutes.

Laura Jagodzinski:

Okay. All right. So thank you, Lauren and Caitlin for agreeing to review today's minutes. If there are no objective objections, then through unanimous consent, I move to approve the minutes from the May 9th regular meeting. Any objections? No objections. Then the motion's so approved and back to you, Mariya.

Mariya Hurwitz:

Okay. So, John if you're there, I'm going to turn it over to you for a programming update. And then we'll come back for Executive Session after that.

John Ehrenreich:

Okay. I really appreciate you moving things around Mariya.

Mariya Hurwitz:

Sure.

John Ehrenreich:

I've been [inaudible 00:01:50] for the last few days and didn't think I would last out the whole meeting. Okay. So the programming, there were a couple of things. We met and we're continuing to work on the survey, and I sent around a draft of the survey in the form that it'll be loaded onto Survey Monkey to everybody. I've heard back from a couple of people. We've had plenty of chance to go over the text already, but if anybody does have any last-minute changes, typos, whatever to make ... A couple people have gotten to me on those, please do so in the next day or so, because we're going to need time to publish it on the web and to print out the version for people to do manually and so forth.

John Ehrenreich:

And I've met with Jamie to talk about the various publicity measures that we'll do. Some of that has an impact on how it gets mounted to the web, because you have to do it a different way for emails and for Facebook and for every other possible thing. And, we also talked about how to handle the manual surveys. And some of the interns this summer, Jamie thought, could have time to enter things in on the computer for those people who chose to do them manually. So, that's underway.

John Ehrenreich:

Second thing is that, Jamie called us about a week or week-and-a-half ago, concerned she was in the middle of getting ready for interviews with candidates for the well, for the non-new position. And then, subsequently, after Heather left the other one, what to tell them about what their responsibilities are for evening programs. And so, we came up with a number of different things that ... I'm sorry, I was going to send them around and I failed to do so. And I'm not sure that it has to be acted on tonight in any case, because it's all in a way preliminary to the survey being done, which will give us more guidance on what people need. But, in terms of the candidates for the new job, to say that there's no limit to the number of evening programs that there can be, seemed a little bit problematic. And so, we talked about limiting evening programs to two nights a week.

John Ehrenreich:

It might be possible to do two programs on the same night, if they're staggered. One of the nights should be in night that the library is open anyhow. And, the new hire should be expected to be available for up to those two nights a week for programming kinds of things. And some other adjustments and how their schedule might be made. We also, in the course of having this discussion, it raised the issue of outside groups that want to use the library for meetings. And, the problem here is, actually it's the same problem. So, if a group says, "We want to use the library on Wednesday night, June, whatever, at eight o'clock for a meeting," that then requires that there be library staff available to open things up and shut things down and so forth. So, we talked about what kind of restrictions might make sense to have some control over that.

John Ehrenreich:

And I gather that there has been some previous discussion about rental of the property and so forth that this fits into. But, in any case, I will circulate that, the things we came up with Jamie. And none of it is, in any sense, intended to imply we're cutting back on programs. It's simply rationalizing things to make effective use of staff without burdening staff excessively. And it may need revision in addition, after we have the survey in. So I will circulate that to the entire board and we can pursue that over the course of the next couple of months, as the survey results start to come in and so forth. And I think that was it. Yeah.

Laura Jagodzinski:

John? It's Laura Jagodzinski. I will respond to your email about the programming piece. I think it's wise to specify what we expect of the staff, to support in terms of programs. My suggestion is to separate out programs from rental of the barn or the multipurpose room. Those do require that there be either a staff member or a representative of the library at the time of those events, and that should be incorporated in the contract for using those rooms. So, yeah. I would not expect a staff member to support those, unless it was as they came up and agreed to.

John Ehrenreich:

Yeah. Yeah. I mean the two issues came up in the same context of what the potential scheduling demands on staff might be. But they are separable issues.

Laura Jagodzinski:

Yep. Okay.

John Ehrenreich:

Okay?

Mariya Hurwitz:

Any other questions or comments for John? Okay. This is Mariya Hurwitz, by the way. And also as a reminder, to please state your name, not when we're in Executive Session, but when we're in the public session. If you just state your name, it helps with the transcripts and editing the transcripts. And I also wanted to take a moment ... I forgot to at the very beginning, to welcome Ellen and Mandy. I think, Ellen, this is your first board meeting with us, I believe? And Mandy also? So welcome to both of you. We're very excited to have you as part of the board. So, I am going to make a motion that we move into Executive Session, to discuss trustee vacancy and staffing. And the time is 6:58 PM. So, go ahead.

Laura Jagodzinski:

It's Laura J. I'll second the motion.

Mariya Hurwitz:

Thank you. So I think, because I'm on my phone, I'm going to just stop recording. We don't have any attendees. And so we don't have to go to a breakout room. We'll just stay here. Okay?

Laura Jagodzinski:

Okay.

Mariya Hurwitz:

I'm not sure I can manage breakout rooms from my phone.

Laura Jagodzinski:

I don't think so. I think if you just stop the recording, we'll be fine.

Laura Jagodzinski:

I did it.

Mariya Hurwitz:

This is Mariya Hurwitz. The board has returned from executive session. It is 7:41 PM. I'm going to turn it over to you, Laura, for a motion.

Laura Jagodzinski:

I would like to motion to nominate candidate Christie Seewagen to the board of trustees effective October 7, 2022 or earlier if an opening becomes available before then. Do I have a second? Henry? All in favor, raise your hand. If I can't see anybody I'll call on you. Okay, that's good. That's unanimous. Thank you very much. Back to you, Mariya.

Henry Cooperman:

Laura, can I just say one thing? I don't know if it makes a difference, but her legal name is Jennifer.

Laura Jagodzinski:

I don't know that it-

Henry Cooperman:

But she goes by Christie. Is that correct, Jeff? Right?

Laura Jagodzinski:

Got it.

Henry Cooperman:

Okay. So maybe just amend it, say Jennifer Christie Seewagen.

Laura Jagodzinski:

So we'll-

Henry Cooperman:

I don't know if it makes difference-

Laura Jagodzinski:

Barb, can you unmute? You're on mute.

Henry Cooperman:

You're muted, Barb.

Laura Jagodzinski:

Barb, you're on mute.

Barbara Ireland:

I said you can withdraw your motion, Laura. Henry can withdraw his second. You make a new motion. If Henry chooses to second, that's good, and you go forward. That's the fastest way to do it.

Laura Jagodzinski:

Got it. Okay. So I'll withdraw my motion. Henry, will you withdraw your second?

Henry Cooperman:

Yes.

Laura Jagodzinski:

All right. I motion to nominate candidate, Jennifer Seewagen to the board of trustees effective October 7, 2022 or earlier, if an opening becomes available. Do I have a second? Henry? All in favor? That's unanimous. Thank you all.

Mariya Hurwitz:

Great. This is Mariya. Thank you, Laura. Thank you, trustees. So let's move on the agenda down to the reports section, and Jamie, I will turn it over to you for the director report. I'm sorry. This is Mariya again. I forgot our format. The director's report was submitted in advance and hopefully everybody has read through it. Does anybody have any questions for Jamie on the director's report?

Laura Jagodzinski:

It's Laura. I don't have a question. I just have a recommendation.

Mariya Hurwitz:

Laura?

Laura Jagodzinski:

It's Laura Jagodzinski. Jamie, going forward, could you include the prior year with the current year stats so that way, we can look at the current year as it relates to the prior year?

Jamie Cantoni:

Absolutely.

Laura Jagodzinski:

Thanks.

Mariya Hurwitz:

This is Mariya. I have just one question slash comment. I see in your first paragraph under the patrons being confused by the masks welcome sign. Did you change it or you're proposing a change? If so, to what?

Jamie Cantoni:

I'm not, I'm just alerting the board to the fact that patrons, some feel we are not adequately informing them. I thought masks welcome was, personally, a very nice way to say, "Hey, you can wear masks or not." I don't have a position in any way, I'm just sort of passing along the information.

Mariya Hurwitz:

Okay. I mean, I don't have a recommended change either. I don't know if anybody else on the board does, or maybe just a little byline underneath the masks welcome, I can't recall what it says. I've seen it, but I don't remember if in small print, masks not required, but do whatever makes you feel comfortable kind of thing.

Laura Jagodzinski:

Mariya, it's Laura Jagodzinski. I was at a library out on Cape Cod this weekend and the sign they had on their front door said masks are encouraged, but not required. So I see a thumbs up from Henry. I see a thumbs up. I see several thumbs up. Does anybody have a neutral or a thumbs down?

Jamie Cantoni:

No, I think that's great.

Laura Jagodzinski:

So Jamie, would you consider updating it to say something along those lines?

Jamie Cantoni:

Oh, absolutely.

Laura Jagodzinski:

Okay.

Mariya Hurwitz:

Great. Thank you. This is Mariya again. Last thing from me on the director's report is just regarding structured or SHS, whatever SHS stands for. I did actually personally leave a message for the owner this morning. So I have not heard anything back yet, but if I do, I will let you know.

Henry Cooperman:

What was the issue, Mariya?

Mariya Hurwitz:

[inaudible 00:05:53].

Jamie Cantoni:

[inaudible 00:05:53] I think Mariya means structured home solutions. Am I right?

Mariya Hurwitz:

Right. Yes. That's right, Jamie. It's the guy that needs to do... He has to fix something related to our network so that the parking lot lighting can be put on a timer system.

Henry Cooperman:

Mariya, that's Dave [inaudible 00:06:14].

Mariya Hurwitz:

Yeah. I just couldn't remember his name and my computer's not...

Henry Cooperman:

Yeah, it's Dave [inaudible 00:06:20].

Mariya Hurwitz:

Yes. I left him a message today and I'm hoping to hear back.

Jamie Cantoni:

Yes. So this was a project that was supposed to be finished in the first half of December, and it is still not finished and there was a workaround, but unfortunately the workaround did not take into account our fundraising. And so when we had volunteers and board members leaving the women's [inaudible 00:06:58], they left in the dark because the workaround did not accommodate people leaving at that hour. And so, I contact them every week. I've contacted them again and again and again, and I've been ignored. And so, is this finally gotten to the point where it is not just an inconvenience, it's security risk and...

Mariya Hurwitz:

Jamie, it's Mariya. I just want to interject and say that it's a little bit complicated because there is an electrician who's subcontracted with SHS. We have paid the contractor for these services, so it's sort of almost crazy that we are the ones that are responsible for trying to reach out to SHS when it really should be the electrician who's taking care of managing his subcontractors, but because we're not getting any response that way [inaudible 00:08:15] I told Jamie I would try calling SHS myself. [inaudible 00:08:26].

Jamie Cantoni:

[inaudible 00:08:26], I've also done for months on end.

Mariya Hurwitz:

Oh, I know. I know. I didn't mean to suggest you hadn't. I just was... I'm trying to be the squeaky wheel and...

Jamie Cantoni:

Thank you.

Dee Ratterree:

Henry, if you know him, would it be helpful to have you reach out to.

Henry Cooperman:

I was just going to maybe try to text him right now. Yeah. I'll reach out to Dave.

Mariya Hurwitz:

Thanks Henry.

Henry Cooperman:

I have no problem doing that.

Mariya Hurwitz:

Okay. So that was all my questions and comments on the director's report, did anybody else have any?

Barbara Ireland:

I have one. One question, on the small business energy efficiency contract, I'm pleased to see that it's [inaudible 00:09:18] submitted, reviewed and approved. Jamie, do you know if that means that there is still money there to fund it?

Jamie Cantoni:

Yes.

Barbara Ireland:

Okay. Because remember we talked about the fact that it's a limited amount of funds and we wanted to be sure and get everything in and get it okay before they ran out of money, I was just wondering if they still had some money.

Jamie Cantoni:

Yes, yes, absolutely, Barb, but the money is very... It's very specifically earmarked.

Barbara Ireland:

Okay, great. Thank you.

Jamie Cantoni:

Sure.

Mariya Hurwitz:

Okay. This is Mariya. If there are no other questions, I'll move on to the next item under the agenda, but just reminder, please state your name as you're getting ready to speak. So the next item is the secretary report. Has everybody reviewed it? Does anybody have any questions for Laura? Okay. Thank you.

Mariya again. Moving on to the treasurer's report. Does anybody have any questions for Henry on the treasurer's report? And then still Mariya again with Henry, we also have the investment committee and the nominating committee reports. Any questions or comments? Okay. And finally fundraising, any questions or comments on the fundraising report submitted by Irit?

Laura Jagodzinski:

Mariya?

Mariya Hurwitz:

Was it Irit or was it you, I'm sorry, Laura.

Laura Jagodzinski:

That's okay. I know you're dealing with the phone. So let me just do this. So on the fundraising report, I provided an input on the soiree and bags and bobbles, and Lauren had an update on the golf. Irit had an update on the winter gala, which Ellen might be able to add to, or at least fend any questions. And we just need to get an update from Caitlin. So if it's okay, what I'll do is I'll just go down in that order, Mariya. So on the soiree, I can't thank... Everyone on the board, Jamie, all of the volunteers and the volunteers are people who set up, broke down, brought flowers, brought food, I mean, it's an incredible

list. The feedback was excellent on the soiree. Financially, we exceeded our goals and considering COVID conflicts with other events in town, we did superb. So thanks to everybody in getting people to attend. Jamie and I will work on a formal update. My report had some statistics in it. So I'll just say, are there any questions on those in what I reported?

Ellen Archer:

I just want to say Laura, I thought you were amazing, your leadership and pulling it all together, I was just floored. And if I need to get anything done, I'm coming to you, but kudos to you that it worked out so well.

Laura Jagodzinski:

Well, thank you very much. It must be that corporate career and herding cats that has trained me well, so thank you. I mean, it was fantastic. And we had a whole new group of people attending, which was superb. So I thank all the new board members for doing that and the list goes on. So I just got a note from Mariya that she just dropped. So I suggested she save a little bit of battery power for an SOS call if needed up in the north end of town. So anything else on the soiree? Okay. And forgive me if I didn't call up every individual. Oh, you're back. Oh, there you are.

Speaker 7:

[inaudible 00:14:22].

Laura Jagodzinski:

And it was a lot of fun. I mean, we made money and we had a lot of fun.

Jamie Cantoni:

As one does with you.

Laura Jagodzinski:

So the bags and bobbles, that was our next day of selling off our merchandise and we exceeded our numbers. We doubled our numbers on that, so that was super. We set up a popup shop, so if anybody stops in the library, you'll see merchandise in the library. And as of Friday, and I guess it's two and a half weeks, we made like three, \$400.

Jamie Cantoni:

Yeah, about \$400.

Laura Jagodzinski:

So that's fun, right? And let's see, next step would be Lauren, do you want to talk about the golf event, add anything? Or if anybody has questions for Lauren on golf?

Lauren Kenney:

For sure. From the last update I did, our numbers for players has gone up a lot luckily, we are now up to 52 players signed up. We are required to have a minimum of 70, so we're still [inaudible 00:15:32] off. So anyone knows golfers or people who know golfers, maybe people who live or work in Westchester

County close to the golf course, that would be great. So just encourage people to sign up. We need to get the final count to the golf course a week ahead of the event, which is only one week from today. So we need to push. If we do not get any more players, we are going to owe the golf course \$4,500 for the players that didn't sign up, because we guaranteed a minimum of 70 or they required us to have a minimum of 70. So please get the word out, try to encourage people to sign up if you know anyone.

Lauren Kenney:

I was considering sending the list of who signed up to all the board members so they could see if there's people missing from the list that they know that thought about signing up or said they were going to sign up. So I'll do that and please look it over. I have enough volunteers for the day. Thank you. And that's about it, I think. Oh, well we could still use one more thing. We could still use donations for the auction of foursomes from golf courses mainly. Mandy got a really nice one for us from Florida and any golf course anywhere, golfers will go. So just reach out to anyone who belongs to a private course somewhere or works at one or anything. And it doesn't cost them anything to donate a foursome and we can usually get pretty good money from these things. Yeah.

Jeff Matusow:

So Lauren, you brought up a point there about giving us access to the people who've signed up. I think that is something that, and maybe this is a systems issue, but that would be super useful because we all go out and we tell our friends and we tell our acquaintances and say, hey do this, do that. And then you see them again and you don't know if they've signed up. So if we had access to a live system, this was for the soiree too, it's not just the golf. If we had access to the system so we could look and say, oh yep, they signed up, I can stop bugging them or I can move on to something else, I think that would be really helpful for all of us.

Lauren Kenney:

I think so too. Yeah. I think it would be great if we could figure out a way for me as well, knowing who signed up, how many players we have. I mean, I don't have access to it either unless I get sent a report a couple times a week.

Jeff Matusow:

So is that functionality Laura or Jamie and the new... I forget what it's called.

Laura Jagodzinski:

Neon.

Jeff Matusow:

Neon.

Laura Jagodzinski:

The system is neon. Jamie, I'll let you follow up. So right now, Jamie and I are the only ones that have access and I think we should be able to, I'm pretty sure the system has functionality that allows you to designate role based access. So on this role, you can see this, but I agree, Jeff, and we talked about it with the soiree, it's much more efficient to give someone who wants that access to that information to have access to the information, as opposed to Jamie or me pulling a report and then removing personal

information and just sending you a list of names. So Jamie I'm happy to work with you to try and take a look at that access level.

Barbara Ireland:

Lauren, have you gotten the donation from [inaudible 00:19:31] yet from River Oaks?

Lauren Kenney:

Yeah. Well, she got it. She confirmed, they said, yes [inaudible 00:19:39].

Barbara Ireland:

Yeah. Because they spoke to me about it this week and it hadn't been picked up yet, so I wanted to be sure.

Lauren Kenney:

Oh, okay. Yeah. She just has to go pick it up, I guess, or if you're there, you can pick it up. I think she's away in Florida, so she said as soon as she gets back.

Barbara Ireland:

He offered to let me do that. And I said, no, I think [inaudible 00:19:57] should do it because she made the arrangements with you, I didn't know she was away, but I'm happy to do it if she needs me to do that.

Lauren Kenney:

All right, I'll tell her. But I think she said she'd work on that as soon as she got back.

Barbara Ireland:

Okay. They did put up two signs for us there.

Lauren Kenney:

They did? Okay. That's good.

Barbara Ireland:

[inaudible 00:20:21].

Lauren Kenney:

Anybody else?

Jamie Cantoni:

I'm very in support of people putting up signs and sharing the information but there are only so many hours in a day and hours in a week and I'm doing everything I can and I want to support you as much as possible, but it does have its limits, so I really want to work with everyone as much as I can and make this the most successful event that we can.

Laura Jagodzinski:

Thanks, Jamie.

Lauren Kenney:

Thank you.

Laura Jagodzinski:

Let's see. Ellen, do you have anything to add from your conversation with Irit, I know Irit said you'd cover for her, so I'm going to turn it on to you.

Ellen Archer:

Yes. Happy to do that. This is Ellen and Irit and I met for about two hours and have come up with a long list of what we hope will be fun and lucrative items for the auction. And we're going to hit Kent, New Milford and New Preston store owners to see what they might do to help support us. And also, Irit asked that I ask all of you who may have special talents to lend. For example, I know that somebody has an amazing person in their home who does flower arrangements. I saw that from the soiree, maybe somebody in Jeff's home who might offer for \$150 a lesson in floral arrangements. So things like that, people really love, like I have a friend who's an artist and she's willing to give three painting classes, she's in Sherman, so people want experiences, I think.

Ellen Archer:

Irit and I both think so. The sky's the limit and sort of behind the scenes, does someone want to learn how to cook or would someone like a private chef. I know someone's son who is a private chef to the stars. So I think he's going to agree to cook for a certain number of people in their home and prepare a high end meal, so if that helps the juices flow. I'm a former book publisher, I'll give an hour consultation on, so you want to get your book published, whatever value that is at. But I think all of us probably have friends or we have our own talents that we can offer. That's it.

Laura Jagodzinski:

Thanks Ellen.

Henry Cooperman:

Ellen.

Laura Jagodzinski:

Henry.

Henry Cooperman:

Ellen, is a thought process to be back inside and live in person?

Ellen Archer:

So I know what Irit's goal is, is to have all of the auction items online a couple of weeks prior to the actual events, so people can browse and then have an actual event in the library for other sort of bids that can be made as well on physical objects.

Henry Cooperman:

Got it.

Ellen Archer:

Does that make sense?

Henry Cooperman:

I guess my question is that, the plan to have the winter or the holiday party live and in person since we didn't have it last year? That is the game plan?

Ellen Archer:

Yes.

Henry Cooperman:

Good.

Ellen Archer:

Fingers crossed.

Henry Cooperman:

Yes.

Ellen Archer:

That can happen.

Henry Cooperman:

Okay. Good deal. Thank you.

Laura Jagodzinski:

Winter gala indoors online available online in advance. Mandy, I'm going to ask you to... So I had a great conversation with Mandy about online auctions and digital bidding and stuff and I think she's got some great ideas, so I shared them with Irit, but you might want to share your ideas with the rest of the group briefly.

Amanda Croasmun:

We talked a little bit, I shared some things that I have seen done just at other galas I've attended just being in New York, but the online bidding being able to bid through an app on your phone, I think makes it easier to continue to bid up if you're kind of in a dual with somebody versus the paper. I shared the example at the soiree that a nice lady guarding the board of wanting the last bid, I had to reach past her to get the last bid on an item. So the online bidding or the app bidding, I think we've always had apps when we've gone to events does make it a little more fun to keep pushing items up, and it obviously takes away the need for people to go and actually pick up the physical boards, you just simply close the auction all at the same time, all the items close.

Amanda Croasmun:

So that was one thing that I do believe has been explored already, but just actually executing that for the gala would be just something that I think it's probably time to try to incorporate if you guys haven't had a chance to yet, so...

Laura Jagodzinski:

Yeah, I discussed that with Irit and one of the things that we need to think about, and I was going to text you, is how do we manage that? Digital bidding with people who may not be interested in doing digital fidgeting on a phone, so how do you do that, both environment? So it's something for us to look at and I talked to Irit about. And my connection is-

Amanda Croasmun:

My computer has stuck a couple times when [inaudible 00:26:45].

Laura Jagodzinski:

Yeah, so is mine. So it must be the Sherman thing. Let's see. Let me move to, Caitlin, do you have an update on Duck Fest?

Caitlin Mandracchia:

Yeah, not too much. I've had some personal things this month that have gotten in the way of me exploring that a little bit more. So I've lost my co-chair. [inaudible 00:27:12] said she wasn't going to leave me out in the cold, but I know she's dealing with a lot as well so I've tried to reach out to some other parents in Sherman to see if they'd be willing to be on a committee with me, just so I have some other people helping me plan. My plan this month is to reach out to the sponsors that we had last year, or I guess it's over two years ago now to see if they'll be willing to sponsor booths. And I'm still wondering what the board thinks about food. [inaudible 00:27:53] and I went really back and forth. I don't think a food truck is really going to work out, most of them were booked and a lot of them aren't really kid friendly.

Caitlin Mandracchia:

I know cooking wasn't really something that people were excited about. I don't know if that's changed. If I could get people on the grill doing hamburgers and hot dogs. I know some people were really against that and I was wondering why, if anyone could clarify, if anyone was making the decisions last time.

Barbara Ireland:

[inaudible 00:28:37] would be Ashley, Ashley would know.

Caitlin Mandracchia:

Yeah. Okay.

Laura Jagodzinski:

Caitlin, I'll touch base with you. I don't have a lot of background. I was taking payments for food. I know it was an incredible amount of work and we're not sure if the value was there, the financial value.

Caitlin Mandracchia:

Was worth the effort.

Laura Jagodzinski:

Was worth the effort.

Caitlin Mandracchia:

Okay.

Laura Jagodzinski:

So I think why don't you and I touch base and I might have a couple of people that we can reach out to that have a more direct input?

Caitlin Mandracchia:

Okay.

Laura Jagodzinski:

Okay.

Caitlin Mandracchia:

Thank you.

Laura Jagodzinski:

Barbara. I'm sorry. Yeah, Barb.

Barbara Ireland:

What is the date again?

Caitlin Mandracchia:

September 10th. That's Dee's birthday, right?

Barbara Ireland:

Okay.

Laura Jagodzinski:

All right. Anything else on fundraisers? Alrighty. Then programming committee, John covered his programming report, which brings us to unfinished business. So the first thing on unfinished business is the liquor liability memo update. I included in our pre-read materials a chart which covers different scenarios and what's required. So my plan is eventually to take that and convert it into an official procedures document that we can all reference. So does anybody have any questions about that at this time? All right. So the purpose really is for those of us that are working on a fundraiser on a program to understand what's required if liquor is going to be served at an event, either a fundraising event, or just an event at the library. So I'm just going to ask, nobody has any questions at this time. I'd ask you if you

have any comments or any questions, so please email me by the end of this week and I will finalize that and have a draft for us to approve at the next meeting. Any other questions? Okay. Strategic plan. I'm glad I talked to Mariya before the meeting. So this is Mariya's item.

Laura Jagodzinski:

So at the last meeting, Mariya laid out a schedule for reviewing the strategic plan. So for the new board members, the library, the board put together a five year strategic plan. That plan was then taken and made actionable by breaking it up into several teams and each of the teams for each functional area, so there's fundraising, technology, flexible space, trustee, board strength, and several others, because I can't do the whole thing by memory and individual plans were set up for fiscal year. And the purpose of today's conversation is just to remind each of the team leads that for the July meeting, the team leads should come to the meeting or have prepared in advance of the meeting and update to their plan what's been accomplished if there's anything new and what they're looking to do for the upcoming year, if there's any questions, to let Mariya know. Do any of the team leads in the room have any questions on that? Alrighty. Then we go on to new business, annual member meeting. This was also Mariya's. The annual member meeting is Friday, October, I think it's October 9th.

Henry Cooperman:

No, it's October 8th or seventh.

Laura Jagodzinski:

October 7th. Thanks Henry.

Henry Cooperman:

Yeah, I believe it's the seventh. That's a Friday.

Laura Jagodzinski:

Yep, you are correct, it's Friday, October 7th. So there is a lot of planning that is required for the annual meeting. We talked about the annual meeting earlier in the year and the trustees at that point agreed that there were not going to be any changes to bylaws or the certificate of a corporation or anything that was what's referred to as a fundamental matter in the bylaws, that the purpose of the meeting in October would be a business meeting for an update on the library, each of the committees, as well as voting in new trustees, it's the members that elect the trustees. So the critical question in front of us given the amount of planning that's required is whether or not we'll hold the meeting in person, in the library or hold it remotely. We have not held a meeting in person since COVID.

Laura Jagodzinski:

So if we have a meeting in person, there are several things that we need to put in place that we've not had in place for an in person meeting before, and that is the ability to identify individuals who are members that are eligible to vote, members that are not eligible to vote or individuals from the public that are attending so that when we vote, we know who's eligible to vote. So there are some administrative things that we need to put in place in order to make this happen. We also need to decide if the meeting is in person, if we still want to go with a proxy. So I think Mariya's intent at this meeting was to get feedback from the trustees as to the primary question of, do we want the meeting in person or do we want the meeting held remotely as we've done for the last two years? So I just want to open it

up to feedback from the group as to what you think. And I can't believe this group has no comments. Barb.

Barbara Ireland:

I'll open it up. I think we should meet in person. I think it's time. I think it would be a real morale booster for a lot of people because I think we haven't done this now for two years and it's an enormous amount of work to not do it in person. I mean there's a certain amount of work to do it in person, but having seen what we had to do the last couple of years to make it happen with Zoom, I think it's a lot of work and I think they need to see our faces again. I mean who we are and who's on the board and what we're doing and what we're not doing, I just think it's time.

Laura Jagodzinski:

Thanks Barb. Anybody else?

Henry Cooperman:

Hey, I echo Bob's comments. I think it's time. I think we wanted do it in person and I think we have the support of the board here to help volunteer and do what we need to do to make it happen.

Jeff Matusow:

Just out of curiosity, how many people traditionally attend these meetings and are they traditionally contentious or they're pretty businesslike?

Laura Jagodzinski:

So in the past, attendance is around 40, 40 or so. Prior to, I want to say 2019, we made a decision and this was before COVID, so prior to 2019, we always had an annual speaker and there was food and beverage supplied for the annual meeting. So I think attendance was larger. The board decided, and I'm pretty sure it was 2019 that the annual meeting should be a business meeting focused on business of the library, and so that the purpose of the meeting would be strictly order of business, new business, status reports, committee reports. And so then came COVID, we had our meetings remotely and our attendance at the remote meeting, I'm thinking aside from the board was probably around 20 people, something like that. So I would say if we had an in person meeting, it would probably be between 20 to 40 people.

Ellen Archer:

Is there a possibility of offering a hybrid? So people who wanted to Zoom in could Zoom in and those who wanted to come in person. I mean, I guess it's just like, it's so hard to know what's going to happen with COVID and there could be a big upswing next, God help us. But I just think we need to kind of plan for anything.

Laura Jagodzinski:

Yeah, that's an excellent question, Ellen. We don't have the technology in place yet for an effective hybrid meeting. To have an effective hybrid meeting, you need a 360 degree camera so that you can see all of your participants and the participants can see of everybody in the room. We're looking at that technology for the Multipurpose Room, but we don't have that yet. So I would say for the September meeting, we would either go all remote or all in person. And I don't see why we couldn't plan for all in

person. And if we determine that it's really not safe to do that, to convert it to a remote meeting, we have the ability to do that. If we have certain things already in place like proxies, right?

Laura Jagodzinski:

So I think if we have proxies in place, if we have our information available ahead of time, I think to pivot from in person to remote is not so difficult. We've not really done that before, but I kind of envisioned that if you plan it including those things, it would work. Prior to COVID and prior to the remote meetings, we had not used proxies, right? We had not identified who can vote, who cannot vote. So I think if we take all of those practices and apply them to an in person meeting, we could pivot if we needed to. Barb, would you agree because Barb you helped a lot on the remote meetings?

Barbara Ireland:

Yeah. I think we'd have to treat it in a similar fashion to the way we did the soiree, where we would have to tell people that it was our intention to hold the meeting in public face to face, but that if there was an issue with COVID where it was on the rise again and it was not safe, that we would let them know a month ahead of time. I think we'd have to make that decision in September so that then we would have to have the proxy process ready to go at that point. So if people could not attend a Zoom meeting, they could at least vote through proxy. And this is, I guess, why I feel so strongly about this is that this is the one meeting, the public's welcome to come to any of our board meetings, but we're not having board meetings at the library anymore, we're having them on Zoom, which they don't seem to be attended.

Barbara Ireland:

I think we need to make a special effort this time, if we can do it, to have it in person, because this is the one meeting where the membership gets to vote on some stuff. And I think that's important for them and important for the library that they have that feeling of being a part of what happens.

Laura Jagodzinski:

Yeah. I agree. Other comments? Dee, Lauren? Anybody against having it in person or have concerns about having it in person? Henry you raise your hand. Okay.

Barbara Ireland:

[inaudible 00:42:24] Henry.

Laura Jagodzinski:

Okay.

Henry Cooperman:

No, I was going to say that I recommend that we do it in person, if the circumstances are, as Ellen said, health wise.

Laura Jagodzinski:

Okay. So let's do this. I'll share that with Mariya. We're going to need to put together a planning committee in the annual meeting. When they were in person, we're primarily coordinated by the executive director, but with COVID, we had a team because we had an awful lot of planning to do and we also had changes to the bylaws. A procedures document was drafted for conducting an annual

meeting, all the planning that's required and a timeline for it. And right now that sits with Mariya, Jamie, and me to finalize and start planning. So I'll share that and we'll figure out what we need to do, and then I think if we need any additional help, we'll reach out to the rest of the trustees with a timeline and a plan. That was the last thing on the agenda. Does anybody have anything else that they want to talk about? Henry?

Henry Cooperman:

I just want to ask Mandy, is that a [inaudible 00:44:03] or a doodle back there?

Amanda Croasmun:

She's a doodle. She's a golden doodle and [inaudible 00:44:12] appear on the couch, I thought she was going to start barking, but she's keeping quiet.

Henry Cooperman:

Okay. Okay. I got two on other side of me right now.

Laura Jagodzinski:

Yeah. All right. Before we adjourn, I have one question to pose to the group, Mariya and I talked about it some time ago, but not just before this meeting. So I might have preempting a conversation. A couple of months ago, the board talked about trying to meet in person. So I just wanted to take the temperature of the room. How do folks feel about meeting in the library in July for our board meeting in person?

Amanda Croasmun:

[inaudible 00:44:59] as a new person. I'd love to meet you all.

Ellen Archer:

Yeah, me too.

Laura Jagodzinski:

Is that like a yay for everybody?

Henry Cooperman:

Yay.

Laura Jagodzinski:

Yay for everybody. Okay. So let's plan on that. I'll talk to Mariya and I'll just follow up with everybody, but I think it'd be great if we could all be together in the library. Jamie, is that an issue for you because it's a Monday night?

Jamie Cantoni:

Sorry I was muted. No, not at all.

Laura Jagodzinski:

Okay. All right then. If that's the case and nobody has anything to add, then I will motion to adjourn the meeting at 8:26. I saw Lauren raise her hand to second motion, so-

Jamie Cantoni:

[inaudible 00:46:00].

Laura Jagodzinski:

Thank you everybody. Have a good night.

Jamie Cantoni:

Thank you. Good night.

Laura Jagodzinski:

Good night.