

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the February 15, 2022 Regular Meeting
5:30 PM Remote via Zoom due to public health concerns surrounding the COVID-19 pandemic

BOARD MEMBERS:

Present: Henry Cooperman (Interim Treasurer, left at 6:35), Ro D'Ostilio, John Ehrenreich (arrived 5:51), Irit Granger, Mariya Hurwitz (President), Barbara Ireland, Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Dee Ratterree

Absent: Jennifer Laviano, Caitlin Mandracchia, Jeff Matusow

Quorum Present: Yes

Others Present: Jamie Cantoni (Executive Director)

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 5:36 PM.

REVIEW OF THE MEETING'S MINUTES: Ro D'Ostilio and Lauren Kenney

APPROVAL OF PRIOR MINUTES: Laura Jagodzinski motioned, that if there is no objection, to approve the minutes from the January 10, 2022 Regular Board Meeting and January 19, 2022 Special Meeting through unanimous consent. There was no objection, and the motion was adopted.

DIRECTOR'S REPORT: Mariya Hurwitz asked Jamie Cantoni if she had anything to add or if there were questions on the report. Laura Jagodzinski recognized Jamie and the level of effort to implement a new donor management system. A question was raised regarding access to Mango and Jamie will look into placement of information on the Library website.

SECRETARY'S REPORT: Mariya Hurwitz asked if Laura Jagodzinski had anything to add or if there were questions. There was nothing to add no questions.

TREASURER'S REPORT: Mariya Hurwitz asked if Henry Cooperman had anything to add to or if there were questions on the financials. There was discussion regarding building reserves, and Mariya agreed that with the FY 22/23 budget the information will be presented to differentiate capital from operating expenses.

INVESTMENT COMMITTEE REPORT: Mariya Hurwitz asked if Henry Cooperman had anything to add to or if there were questions on the report. Henry noted that it was with deep sorrow that we lost Bill Garrison, a founding member of the investment committee and supporter of the library; his brilliant mind was a very valuable asset to our committee.

NOMINATING COMMITTEE REPORT: Nothing to report.

FUNDRAISING COMMITTEE REPORT: There was discussion on when the Golf Event tickets would be available for sale. The objective is to sell tickets through the new donor system which is integrated with other back end Library systems.

PROGRAMMING COMMITTEE REPORT: John Ehrenreich mentioned the Committee is developing a community survey for release this summer as basis for recommending programming improvements.

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UNFINISHED BUSINESS

MEETING START TIME: Mariya Hurwitz led a discussion regarding changing the start time of the meeting to better align with Trustee schedules. During discussion Trustees also expressed an interest in setting a schedule for in-person meetings. After the discussion, Mariya motioned to change the start time of the meeting to 6:30PM, Irit Granger seconded the motion, there was no objection and the motion approved. The March meeting will start at 6:30PM.

NEW BUSINESS

ANNUAL COMPLIANCE REPORT: Ro D'Ostilio, Compliance Officer, reported all Conflict of Interest and Whistleblower Policy Forms were acknowledged and there were no disclosures or complaints. All Trustees signed the Board Service Agreement.

USE OF A PERSONAL ZOOM ACCOUNT: At the request of a Trustee, Mariya Hurwitz opened the discussion to the floor. After the discussion it was agreed there would be no change to the current procedure and a Library Zoom account will be used for all meetings. Another Zoom account will be purchased if it is determined one is needed.

ANNUAL MEMBER MEETING PLANNING: Mariya Hurwitz noted that Laura Jagodzinski was leading an effort to create a procedure document for planning the annual meeting which included a timeline for what decisions/tasks need to be done when. Mariya inquired if anyone knew of changes to the By-laws, Certificate of Incorporation or other Fundamental Matters to be presented to membership for a vote in October. If there were, there needed to be a plan to timely and appropriately inform/obtain feedback from membership. There were no changes noted at this time.

FACILITIES UPDATE: Jamie Cantoni provided an update and overview on the HVAC repairs. After discussion it was agreed to obtain a second opinion for addressing the HVAC system.

EXECUTIVE SESSION - Trustee Vacancy, Strategy: Mariya Hurwitz motioned to move the meeting into Executive Session at 6:55 PM, Dee Ratterree seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 7:26 PM.

MEETING ADJOURNED: Mariya Hurwitz motioned to adjourn the meeting at 7:27 PM, Dee Ratterree seconded.

NEXT MEETING:

March 14 , 2022 6:30 PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary