

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the February 13, 2023 Regular Meeting Held at the Sherman Library

BOARD MEMBERS:

Present: Mariya Hurwitz (President), Barbara Ireland (Vice President), Amanda Croasmun (Secretary), Jeff Matusow (Treasurer), John Ehrenreich, Irit Granger, Joanna Johnson, Dee Ratterree, Christy Seewagen, PD Villarreal, Ellen Archer, Sharon Kleinberg

Absent: None

Quorum Present: Yes

Others Present: Ashleigh Blake (Executive Director)

REVIEW OF THE MEETING'S MINUTES: Dee Ratterree and Irit Granger

APPROVAL OF PRIOR MINUTES: Mariya Hurwitz motioned to approve, through unanimous consent, the minutes of the January 9th board meeting. There was no objection, and the motion was approved.

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 6:30 PM.

DIRECTOR'S REPORT: Mariya Hurwitz asked if Ashleigh Blake had anything to add to her report or if there were any questions on her January 2023 report. There were no questions.

SECRETARY'S REPORT: There was no secretary's report.

TREASURER, INVESTMENT COMMITTEE: Mariya Hurwitz asked if there were questions on the financial report submitted by Jeff Matusow. There were no questions.

INVESTMENT COMMITTEE REPORT: Jeff Matusow gave an update on reallocation of investments based on interest rate increases.

NOMINATING COMMITTEE REPORT: There was no nominating committee report.

PROGRAMMING COMMITTEE REPORT: There was no programming committee report.

FUNDRAISING COMMITTEE REPORT:

Mariya Hurwitz asked the Fundraising Chairpersons if they had anything to add or if there were any questions on their reports.

- Dee Ratterree presented the Golden Tickets and the timeline for ticket sales and raffle. Trustees will participate in ticket sales at the IGA and a sign-up sheet is being circulated by email to be returned to Dee.
- Ashleigh Blake gave an update on the Library Golf Outing. The event will be run by Al and Lauren Kenney and will be held at Anglebrook Golf Club Monday August 7. Trustee volunteers will be needed at this all-day event.

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UNFINISHED BUSINESS

BOARD SERVICE AGREEMENT

Mariya Hurwitz made a motion to move to take the Board Service Agreement off the table that was tabled at the January 9th Board Meeting. Motion seconded by Dee Ratterree. All in favor.

Mariya made a motion to accept the Board Service Agreement as written. Motion seconded by Barb Ireland. Discussion followed. Decision was made to retable the Board Service Agreement until the March Board Meeting. The motion to accept the Board Service Agreement was withdrawn by Mariya and second was withdrawn by Barb.

Mariya made a motion to table the Board Service Agreement until the March Board Meeting. Irit Granger seconded the motion. All in favor. Motion passed.

BUILDING FILTRATION UPDATE

Ashleigh Blake gave an update on Library HVAC system improvements and funding to upgrade current filtration. Discussion followed.

NEW BUSINESS

MULTI-PURPOSE ROOM POLICY

Mariya Hurwitz made a motion to approve the Multi-Purpose Room Policy as written. Dee Ratterree seconded the motion. Discussion followed. All in favor. Motion passed.

BARN POLICY

Mariya Hurwitz made a motion to accept the Barn Policy as written. Motion seconded by Dee Ratterree. Discussion followed. Decision was made to table the Barn Policy until the March Board Meeting. The motion to accept the Barn Policy was withdrawn by Mariya and second was withdrawn by Dee.

Mariya made a motion to table the Barn Policy until the March Board Meeting. Irit Granger seconded the motion. All in favor. Motion passed.

SAFE DEPOSIT ACCESS FOR EXECUTIVE DIRECTOR

Mariya Hurwitz made a motion to authorize Ashleigh Blake, Executive Director, to have access to the Sherman Library safe deposit at Webster Bank. John Ehrenreich seconded the motion. All in favor. Motion passed.

BUDGET HEARINGS/ TIMELINE

Ashleigh Blake gave an update on the Sherman Library Budget Hearings. Meetings will take place at Town Hall February 22, March 29, April 22 and a vote to send the budget to referendum on April 29th. Ashleigh encouraged Trustees who can to attend the budget meetings, particularly those on February 22, March 29 and April 29, to show support.

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HYBRID PROGRAMMING TECHNOLOGY

Barb Ireland gave background on the current hearing impaired loop system. Ashleigh described the functionality and upgrades to improve the current system. Ashleigh also presented solutions for remote access technology.

SOIREE UPDATE

Amanda Croasmun gave an update on the May 26 Soiree Fundraiser. Joanna Johnson, Ashleigh Blake and Amanda are exploring online bidding platforms through our current Neon system and through outside providers.

EXECUTIVE SESSION - Trustee Vacancy, Staffing and Strategy: Mariya Hurwitz motioned to move the meeting into Executive Session at 8:45 PM. Irit Granger seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 9:06 PM.

MEETING ADJOURNED: Mariya Hurwitz motioned to adjourn the meeting at 9:07 PM, PD seconded the motion.

NEXT MEETING:

March 13, 2023. 6:30PM Regular Board Meeting

Respectfully submitted,
Amanda Croasmun
Board of Trustees, Secretary