

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the January 10, 2022 Regular Meeting
5:30 PM Remote via Zoom due to public health concerns surrounding the COVID-19 pandemic

BOARD MEMBERS:

Present: Henry Cooperman (Interim Treasurer), Ro D'Ostilio, John Ehrenreich, Irit Granger, Mariya Hurwitz (President), Barbara Ireland (left at 6:14), Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Caitlin Mandracchia, Jeff Matusow, Dee Ratterree (left at 7:21)

Absent: Jennifer Laviano

Quorum Present: Yes

Others Present: Jamie Cantoni (Executive Director)

CALL TO ORDER: Mariya Hurwitz called the meeting to order at 5:33 PM.

REVIEW OF THE MEETING'S MINUTES: Caitlin Mandracchia and Dee Ratterree

APPROVAL OF PRIOR MINUTES: Laura Jagodzinski motioned, that if there is no objection to approve the minutes from the November 8th Regular Board through unanimous consent. There was no objection, and the motion was adopted.

EXECUTIVE SESSION - Staffing, Board Staffing, Strategy: Mariya Hurwitz motioned to move the meeting into Executive Session at 5:34, Laura Jagodzinski seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 6:36 PM.

DIRECTOR'S REPORT: Mariya Hurwitz asked Jamie Cantoni if she had anything to add or if there were questions on the report. There were none.

SECRETARY'S REPORT: Mariya Hurwitz asked if Laura Jagodzinski had anything to add or if there were questions on calendar invites, assignments for reviewing minutes or secretary responsibilities. There were none.

TREASURER'S REPORT: Mariya Hurwitz asked if Henry Cooperman had anything to add to or if there were questions on the financials. There were none.

INVESTMENT COMMITTEE REPORT: Henry Cooperman, Treasurer, reported nothing to report at this time, as Vanguard was not able to provide access to the report.

NOMINATING COMMITTEE REPORT: Mariya Hurwitz asked if Henry Cooperman had anything to add, or if there were questions on the report. There were none.

FUNDRAISING COMMITTEE REPORT: Irit Granger, asked if there were any questions on the draft Fundraising Charter; there were none. Irit motioned, that if there is no objection, to approve the Charter through unanimous consent. There was no objection, and the motion was adopted. Irit opened a discussion for a potential "dine around" fundraiser in the fall. Irit motioned, that if there is no objection, that the Board approve the Committee to further pursue the logistics for a "dine around" event through unanimous consent. There was no objection, and the motion was adopted.

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PROGRAMMING COMMITTEE REPORT: John Ehrenreich initiated a discussion around paid programming. Fees that the Library pays for programming are increasing. The Committee will continue discussions on ways to address the fees and continue programming.

UNFINISHED BUSINESS

POLICIES - Child Behavior and Multi-Purpose Room: Mariya Hurwitz reported that at present the policies do not need revision but if/when changes occur, such as updating the technology in the multi-purpose room, that the policy be revisited at that time and updated as appropriate. Jamie Cantoni and Laura Jagodzinski commented that when technology in the Barn is updated, the Barn policies will need to be reviewed as well.

NEW BUSINESS

RECORD DATE: Mariya Hurwitz said that at the September 2021 meeting, the 2022 record date was incorrectly stated as September 11, 2021; it needs to be 2022. Mariya Hurwitz motioned to set the record date to September 11, 2022 through unanimous consent if there is no objection. There was no objection, and the date was approved.

ANNUAL ACKNOWLEDGEMENTS UPDATE - Board Service Agreement, Code of Conduct, Whistleblower: Ro D'Ostilio, Compliance Officer, will oversee the process in January and February. Ro will send out instructions in the next week for obtaining signatures.

DRAFT BUDGET REVIEW: Mariya Hurwitz and Jamie Cantoni presented an initial draft budget for discussion and addressed questions. Mariya will schedule a Board Meeting to review a final draft of the budget later in January after meeting with the Town First Selectman.

OTHER: Mariya Hurwitz reported there was a request to start the meetings a little later and asked the Trustees give that some thought for discussion at the next meeting.

MEETING ADJOURNED: Mariya Hurwitz motioned to adjourn the meeting at 7:32 PM, Ro D'Ostilio seconded.

NEXT MEETING:

January TBD for budget review

February 15 , 2022 5:30 PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary